

Office Use: _____

GREATER CLEVELAND COUNCIL

BOY SCOUTS OF AMERICA

Please print legibly!

2010 Camp Staff Application

Name _____
Last First Middle Suffix

Currently Registered in Unit (Type and Number) _____ in the _____ District

Address _____
Number Street City State Zip

Home Phone (_____) _____ Cell Phone (_____) _____

E-Mail Address _____

_____-_____-_____
Social Security Number Drivers License No. Exp. Date State Date of Birth T-shirt size

POSITIONS

I am interested in applying for the following position(s), please check all that apply (minimum age):

- | | | | | |
|--|--|---|---|---------------------------------------|
| <input type="checkbox"/> Camp Director(21) | <input type="checkbox"/> Program Director(21) | <input type="checkbox"/> Business Manager(21) | <input type="checkbox"/> Office Clerk(18) | <input type="checkbox"/> Boating(16) |
| <input type="checkbox"/> Cook(18) | <input type="checkbox"/> Commissioner(18) | <input type="checkbox"/> Handicraft(15) | <input type="checkbox"/> C.O.P.E(18) | <input type="checkbox"/> Chaplain(21) |
| <input type="checkbox"/> Trading Post (15) | <input type="checkbox"/> Scoutcraft(18) | <input type="checkbox"/> Eagle Quest(15) | <input type="checkbox"/> Archery(15) | <input type="checkbox"/> Rifle(18) |
| <input type="checkbox"/> Swimming (16) | <input type="checkbox"/> Nature(15) | <input type="checkbox"/> Shotgun(16) | | |
| <input type="checkbox"/> Kitchen help(16) | <input type="checkbox"/> CIT (counselor in training)(14) | | <input type="checkbox"/> Other _____ | |

I am interested in the following departments:

1st Choice _____

2nd Choice _____

3rd Choice _____

STAFF AVAILABILITY

A preference is given to applicants who are able to serve the entire camping season. Occasionally, it is possible that some staff assignments can be part time.

I am available to serve the entire camp season: Yes ___ No ___

If, NO, I am **AVAILABLE** for the following dates (list dates): _____

SCOUTING EXPERIENCE

Tenure in Scouting: Youth _____ Adult _____ Current Rank _____

Leadership Positions: _____

Other Positions Held: _____

Order of the Arrow: Ordeal _____ Brotherhood _____ Vigil _____ Other O.A. Honors _____
(Date) (Date) (Date) (Date)

LONG TERM CAMPING EXPERIENCE

Camp _____ Year(s) _____

Camp _____ Year(s) _____

Camp _____ Year(s) _____

High Adventure Base _____ Year(s) _____

PREVIOUS SUMMER CAMP STAFF EXPERIENCE (LIST MOST RECENT FIRST)

Position _____ Location _____ Year _____

Position _____ Location _____ Year _____

Position _____ Location _____ Year _____

Describe leadership experience (include Wood Badge, etc.) _____

Honors and Achievements (other than Scouting) _____

List hobbies, clubs or other related activities: _____

List certifications of advanced training (CPR, National Camp School, BSA Lifeguard, etc.), including dates: _____

Educational Background

Name & Location **Major** **Degree/Year of Graduation**

College _____

High School _____

Other _____

Scholastic Honors _____

Athletics _____

Activities _____

I am a full-time student returning to school in the fall: Yes ___ No ___ School _____

EMPLOYMENT HISTORY

Present or most recent Employer (if student, print name and location of school)

Name of Employer or School: _____

From _____ To _____ Job Title _____ May we contact? Yes ___ No ___

Address _____ City/State/Zip _____

Responsibilities _____

Supervisor's Name _____

Reason for leaving _____

Have you ever been discharged or been asked to resign from any job? No ___ Yes ___ If yes, why _____

Additional Information

| | YES | NO |
|--|------------|-----------|
| Have you ever used illegal drugs?..... | _____ | _____ |
| Have you ever been convicted of a criminal offense?..... (If yes, please attach a separate sheet explaining the circumstances.) | _____ | _____ |
| Have you ever been charged with child neglect or abuse?..... | _____ | _____ |
| Has your driver's license ever been suspended or revoked?..... (If yes, please attach a separate sheet explaining the circumstances.) | _____ | _____ |
| Do you use tobacco products?..... | _____ | _____ |
| If yes, do you agree to abide the by the camp tobacco use policy?..... | _____ | _____ |

REFERENCES

List those individuals (not relatives) who have knowledge of your character, experience, and ability. Have your references complete the CAMP STAFF REFERENCE FORM and return them directly to the Council Service Center. If under 18 years of age, one reference MUST be from your unit leader.

| Name | Address, City, State, Zip | Telephone |
|-------------|----------------------------------|------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |

WHY I WISH TO BE A MEMBER OF THE GCC CAMP STAFF

READ AND SIGN BELOW

I hereby make application for summer employment, and in accordance with the principles of the Boy Scouts of America, I promise to subscribe to the Scout Oath or Promise, Law, and Declaration of Religious Principle. I agree to be loyal to and cooperate fully with all BSA policies, programs, and management, including those described in this application. I further agree to submit a completed current (within 12 months) Health and Medical Record, indicating I am physically capable of completing the assigned tasks of the position. This will be submitted on or before my arrival, if selected. I understand that a personal interview may be required before employment will be granted. I understand that completing this application does not guarantee employment.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I authorize all my previous employers, schools, and all other references to furnish the information requested. I hereby declare that the information provided by me in this application for employment is accurate and complete to the best of my knowledge. I understand that employment is at the will of the Greater Cleveland Council and any falsification or misrepresentation in this application is cause for discharge.

Signature _____ Date _____

Signature of Parent/Guardian (if under 18 years of age) _____ Date _____

*Unit Leader's signature _____ Date _____

(Required for applicants under 18 years of age)

EQUAL OPPORTUNITY EMPLOYER

Applicants are not required to provide any information on this application that is prohibited by federal, state or local law. All applications will be given every consideration, but its receipt does not imply that the applicant will be interviewed or employed. The Greater Cleveland Council does not discriminate on the basis of race, color, national origin, sex, religion, age or handicapped status in the provision of services or employment.

General Employment Information

1. **Employees must be registered members of the Boy Scouts of America.**
2. Age requirements:
 - A. Counselor in Training (CIT) – 14 years old by the first day of the session they serve. Serves one session only. (This position is available at the Beaumont Scout Reservation ONLY.)
 - B. Instructors – 15 years old by June 1 of the current camping season.
 - C. Counselors – 18 years of age by June 1 of the current camping season.
 - D. Directors - BSA standards require some positions to be a minimum of 21 years of age.
3. The principles of the Scout Oath and Law must be practiced as a way of life. Staff are expected to set the highest example of excellence in Scouting.
4. Housing and meals are provided. Staff is expected to properly maintain living quarters and always be in attendance at meal time.
5. References are important and will be reviewed as part of the selection process. Have those you are using as references complete the enclosed reference forms and return them directly to camping services at the address listed below. **Applicants under 18 years of age must have one reference form completed by their Unit Leader.**
6. Apply at anytime. However, applications received by **December 1st** will receive first consideration. Return completed application to: **Scott Johnson, Camping Director, Greater Cleveland Council, Boy Scouts of America, 2241 Woodland Avenue, Cleveland, Ohio 44115.**

CAMP SPECIFIC INFORMATION

The **Beaumont Scout Reservation** is located at Rock Creek, Ohio. This Boy Scout program employs staff from June 13, 2010, through July 20, 2009.

Positions include: Instructors; Counselors; Directors; and Commissioners.

Camp departments include: Aquatics; Archery; Climbing Tower; Conservation; Dining Hall; Arts and Crafts; Lake Front; Ecology/Conservation; Beaumart Trading Post; Program Directors; COPE; Rifle Range; Scoutcraft; and Shotgun.

Volunteer Commissioners serve at least one session and are needed in the following areas: Leads; Campsite; Aquatics; Health Lodge; Conservation; Chaplains; and Maintenance.

***NOTE TO APPLICANT** — *Please fill in your name and circle the camp for which you have applied to be on staff for this summer.* Give this form to the three references you have listed on the back of your application. Please provide a self-addressed stamped envelope, returning this form to camping services at the Council Service Center, 2241 Woodland Avenue, Cleveland, Ohio 44115.

CAMP STAFF REFERENCE FORM

_____ is applying for a seasonal position on the camp staff with the Greater Cleveland Council. Staff is responsible for providing quality program to over 1,000 Boy Scouts, Webelos, Cub Scouts and adult leaders.

We would greatly appreciate your evaluation of this applicant. Please complete this form at your earliest convenience and return to: Scott Johnson, Camping Director, Greater Cleveland Council, 2241 Woodland Avenue, Cleveland, Ohio 44115. All information will be kept confidential.

How long have you known this applicant? Years _____ Months _____ In what capacity do you know the applicant? _____

Your comments are of the utmost importance as we select staff for the upcoming camping season. Please circle the phrase that best describes this applicant.

| | | | | |
|-------------------------------------|----------------------------|----------------------|----------------------|----------------------------|
| APPEARANCE (grooming, dress) | Flawless | Well-Groomed | Generally Neat | Slovenly |
| DEPENDABILITY | Exceptional | Dependable | Requires Supervision | Irresponsible |
| INITIATIVE | Resourceful/Self Motivated | Industrious | Has Necessary Drive | Indifferent |
| PERSONALITY | Bland | Pleasing | Outgoing | Magnetic |
| COOPERATION WITH PEERS | Inspires Confidence | Cooperates Willingly | Usually Cooperative | Obstructionist |
| LEADERSHIP | Inspirational | Able to Take Charge | Good Team Member | Incapable of Leading |
| ATTITUDE | Always Enthusiastic | Positive | Generally Acceptable | Negative |
| COMMON SENSE | Lacking | Needs Experience | Usually Sound | Always Uses Sound Judgment |
| ORAL COMMUNICATIONS | Eloquent | Excellent Grammar | Satisfactory | Limited |
| INTEGRITY | Always Trustworthy | Generally Reliable | Sometimes Lacking | Can't Be Trusted |

What, in your estimation, is this person's greatest ability? _____

What, in your estimation, might be this person's weakness? _____

Do you know of any reason this applicant could not serve in a camp leadership role? Yes ___ No ___

RECOMMENDATION: _____ Highly recommend employment
 _____ Recommend employment
 _____ Do not recommend employment

Please put any additional comments on the reverse side.

NAME: _____ Signature: _____
Please print
 Phone: _____ Date _____

Please print legibly!

NOTICE
 The Greater Cleveland Council, Boy Scouts of America may conduct background checks on **ALL** employee applicants who are 18 years of age or older.

**DISCLOSURE TO EMPLOYMENT APPLICANT
 REGARDING PROCUREMENT OF
 A CONSUMER REPORT**

In connection with your application for employment, we may procure a Background Investigative Report and/or Background Report on you as part of the process of considering your candidacy as an employee. In the event that information from the report is utilized in whole or in part in making an adverse decision with regard to your potential employment, before making the adverse decision, we will provide you with a copy of the consumer report and a description in writing of your rights under the Federal Fair Credit Reporting Act.

The Fair Credit Reporting Act gives you specific rights in dealing with consumer reporting agencies. You will be given a summary of these rights together with this document.

By your signature below, you hereby authorize us to obtain a consumer report and/or an investigative report about you in order to consider you for employment. The consumer report may include, but not be limited to, criminal history, verifications of employment and education, and driving records. A credit report detailing personal financial history will only be obtained for permissible purposes in consideration of jobs meeting specific criteria.

Applicant's Name: _____
(PLEASE PRINT)

Applicant's Address: _____

City/State/Zip: _____

Signature: _____

Social Security Number: _____

Date of Birth: _____

Driver's License: State: _____ Number: _____

EEOC Notice N-915.043 II states "a pre-employment inquiry on the part of the employer for information such as date of birth or stated age on an application form is not, in itself a violation of the age discrimination in employment act (ADEA)." The ADEA of 1967 prohibits discrimination in employment on the base of age.

*To All Applicants:
 The information requested above is used to assist in the completion of a background investigation. The information will be maintained in a limited access file, detached from your application. The information will be used for the sole purpose of identification when conducting a background investigation.*